



Democratic Support

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Chief Officer Appointments Panel

Thursday 25 August 2016
2.00 pm
Council House, Plymouth

Members:

Councillor Mrs Beer, Chair
Councillors Bowyer, Evans, Sam Leaves, Lowry, Mrs Pengelly and Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

Tracey Lee
Chief Executive

Chief Officer Appointments Panel

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Minutes

(Pages 1 - 2)

To confirm the minutes of the meeting held on 19 April 2016.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. Appointment of an Interim Director of Public Health and Update on Recruitment Proposal for a Permanent Director (Pages 3 - 28)

The Panel will be asked to consider a proposal to appoint an interim Director of Public Health.

7. People Directorate Senior Management Update (Pages 29 - 78)

The People Directorate Review is a work stream within the IHWB Programme initiated when the scale and impact of the changes being planned within the four transformational projects became apparent. A phased approach to the implementation of organisational changes is being undertaken.

8. Head of Transformation Programme (Pages 79 - 82)

The Panel will be asked to consider the proposal regarding the interim management arrangements for the Portfolio Transformation service.

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Chief Officer Appointments Panel

Tuesday 19 April 2016

PRESENT:

Councillor Smith, in the Chair.

Councillors Mrs Aspinall, Mrs Beer, Coker, Mrs Pengelly, Ricketts and Vincent.

Apologies for absence: Councillors Bowyer, Evans and Lowry.

Also in attendance: Anthony Payne (Strategic Director for Place), Annie Walker (Employee Relations Manager) and Helen Wright (Democratic Support Officer)

The meeting started at 10.30 am and finished at 5.00 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

44. **Appointment of Chair**

Agreed that Councillor Smith is appointed Chair for this particular meeting.

45. **Declarations of Interest**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

46. **Minutes**

The Panel agreed that the minutes of the meeting held on 15 March 2016 are confirmed as a correct record.

47. **Chair's Urgent Business**

There were no items of Chair's urgent business.

48. **Exempt Business**

Agreed that under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

49. **Appointment of the Assistant Director for Street Services**

The Panel considered the report of the Strategic Director for Place and the information folders available at the meeting (which contained the role profile of the Assistant Director for Street Services, the Plymouth City Council Human Resources and Organisational Development Recruitment and Selection Policy and candidates' applications).

The Strategic Director for Place advised Members of the outcome of the Assessment Centre process which included each candidate undertaking a written assessment, a technical interview and a discussion with senior managers.

Members interviewed five candidates for the post of Assistant Director for Street Services and considered each candidate on merit.

The Panel agreed that Lou Hayward is appointed to the post of Assistant Director for Street Services (subject to references and other pre-employment checks).

The following relates to exempt or confidential matters (Para(s) 1, 2 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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